

Zia Taqueria Employment Application

Zia Taqueria is an equal opportunity employer and does not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant for consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify Zia Taqueria. The use of this form does not mean positions are open, and does not obligate the company.



Durango, Colorado

Personal Information

Name: _____ Date: _____
Date available to start: _____ Position applied for: _____
Address: _____
City: _____ State: _____ Zip: _____
Home#: (_____) _____ Other#: (_____) _____ SSN: _____
Type of employment desired (circle one): full-time part-time temporary Desired Hourly Wage: _____
Are you presently authorized to work in the US? Yes _____ No _____
Have you ever been discharged or asked to resign by an employer? Yes _____ No _____
Are you able to meet all attendance requirements? Yes _____ No _____
Do you have any objections to working overtime if necessary? Yes _____ No _____
If you are under the age of 18 can you supply a work permit if required? Yes _____ No _____
Have you ever been convicted of a criminal offense for which a pardon wasn't granted? Yes _____ No _____
If yes please explain (a conviction will not automatically bar employment): _____

Do you have any relatives employed with Zia Taqueria? _____ If yes, give their names: _____
Are you currently employed? Yes _____ No _____ May we contact your current employer? Yes _____ No _____

Employment History (Please list your most recent experience first)

Employer: _____ Position Held: _____
Address: _____
Telephone#: (_____) _____ Supervisor: _____
Dates Employed: from: _____ to: _____ Salary: _____
Job Summary: _____
Reason for leaving: _____
May we contact this employer? Yes _____ No _____

Employer: _____ Position Held: _____
Address: _____
Telephone#: (_____) _____ Supervisor: _____
Dates Employed: from: _____ to: _____ Salary: _____
Job Summary: _____
Reason for leaving: _____
May we contact this employer? Yes _____ No _____

Employer: _____ Position Held: _____
Address: _____
Telephone#: (_____) _____ Supervisor: _____
Dates Employed: from: _____ to: _____ Salary: _____
Job Summary: _____
Reason for leaving: _____
May we contact this employer? Yes _____ No _____

Other Skills and Qualifications

Summarize any job related training, skills, licenses, etc that are relevant to the position for which you are applying: _____

Education History

High School: _____ Did you graduate? Yes _____ No _____
College: _____ Did you graduate? Yes _____ No _____
Other: _____ Did you graduate? Yes _____ No _____
Please describe any classes you have taken that may have prepared you for the position which you are applying: _____

References

List three business references. Do not list relatives.

Name: _____ Phone# : (_____) _____ Relationship: _____
Name: _____ Phone# : (_____) _____ Relationship: _____
Name: _____ Phone# : (_____) _____ Relationship: _____

I hereby authorize Zia Taqueria to contact, obtain and verify the accuracy of information contained in this application from all previous employers, educational institutions, references, law enforcement agencies, courts and other persons to release information they may have about me. I also hereby release Zia Taqueria and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I certify that the information given in this application is true and complete to the best of my knowledge without omission of any kind. I understand that any misrepresentation or omission made by me on this application may result in cancellation of this application or immediate termination of employment if I am employed.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either my employer or I may terminate the relationship at will, with or without cause, at any time for any reason. I understand that submission of this application in no way assures me a position with Zia Taqueria.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three (3) working days. Failure to submit proof shall result in immediate termination of employment.

This application will be on active status for sixty (60) days and I may reapply if not contacted after that period of time. I have read and fully understand the foregoing, and I seek employment under the conditions contained herein.

Applicant Signature: _____ Date: _____

For office use only

Application Reviewed by: _____ Date: _____
Applicant contacted for an interview? Yes _____ No _____
Comments: _____
